

# Mr. Baumgarner's Parent-Teacher Conference Form (2023-2024)

- **Please Note:** Conferences are **not** mandatory.
- Conferences will be conducted via a phone or an in-person conference for your convenience during any of my office hours.
- If you would like to schedule a conference, please see my office hours below. Then complete the bottom portion of this form and return it to school. I will confirm your time.
- You can visit [mrbaumgarner.com/parents](http://mrbaumgarner.com/parents) anytime throughout the school year to see my office hours and

## Reminder:

My Confirmed Parent-Teacher Conference Date and Time is...

Date \_\_\_\_\_

Time \_\_\_\_\_

## Conference Times and Office Hours:

**Daily Morning Office Hours: Monday – Friday 7:45-8:30**

**Daily Special Office Hours:**

**Tuesdays**  
9:05-9:35

**Wednesdays**  
9:05-9:35

**Thursdays**  
1:15-1:45

**Fridays**  
9:05-9:35

**Return the bottom portion of this slip to school. Keep the top as a reminder.**



Attending Parent(s) / Guardian(s): \_\_\_\_\_

Child's Name: \_\_\_\_\_

I do not feel a formal conference is necessary at this time.

I would like a **Phone Conference** on *(See Times Above)*

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email: \_\_\_\_\_

I would like a **Conference** on *(See Times Above)*

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email: \_\_\_\_\_

What would you like to discuss?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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